

LANTANA RIDGE PROPERTY OWNERS ASSOCIATION

P.O. Box 92649

Austin, TX 78709

[info@camanagers.com](mailto:info@camanagers.com)

**PLAN REVIEW CHECKLIST FOR NEW HOME CONSTRUCTION**

*This form must be completed and submitted to Lantana Ridge ARC with all attachments, a \$1,000 plan review fee, and a \$1,500 construction deposit made payable to Lantana Ridge POA. Approval, in writing, by the ARC is required prior to commencement of construction. Your submittal is deemed "in review" until such time as the ARC notifies you in writing that it has received all necessary plans and specifications. The ARC will make a formal decision to approve, conditionally approve, or deny the completed submittal within 21 days of receiving all requested information. Submittals and attachments will not be returned and will become part of the permanent file.*

Property Owner Name:\_\_\_\_\_ Tel No:\_\_\_\_\_ email:\_\_\_\_\_

Current Mailing Address. City/ST/Zip

Property Legal Description: Unit \_\_\_ Lot \_\_\_\_\_ Property 911 Address\_\_\_\_\_

Property Closing Date \_\_\_\_\_

Contractor: Company \_\_\_\_\_ Contact \_\_\_\_\_ Tel No. \_\_\_\_\_

I = Included	NI = Not Included	NA = Not Applicable to this submittal
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I    NI    NA

**General Information**

- •                      Name(s) of property owner(s) and current mailing address
- •                      Property address (911 addressing)
- •                      Property legal description (lot number and unit number)
- •                      Plan review payment of \$100.00
- •                      Construction Deposit of at least \$1,500.00
- •                      Self Addressed Stamped Envelope
- •                      Builders Rules signed by builder

***House plans (one set required; must include items below)***

- •                      Square footage calculations of air-conditioned space
- •                      Exterior dimensions
- •                      Elevations (all sides)
- •                      Plans/specifications of all detached buildings, stables, recreational facilities, etc.
- •                      Exterior materials specification/description
- •                      Exterior color schedule
- •                      Roof materials specification/description

***Site Plan (must include items below)***

- •                      Location of residence (showing setbacks)
- •                      Driveway location and materials specification and description
- •                      Sidewalk location and materials specification and description
- •                      Mailbox location and materials specification and description

**Lantana Ridge POA**

- • • Location of all detached buildings, stables, recreational facilities, etc.
- • • Location of all storage tanks (i.e., for water, propane, butane, etc.)
- • • Location and type of screening for storage tanks (note material and dimensions)
- • • Easements (shown on plat and those required by the Covenants)
- • • Location and type of fencing (note material and dimensions)
- • • Pool location and design with fence location and materials
- • • Appropriate size of culvert to be placed at ditch for driveway\_\_\_\_\_
- • • List of variance request(s) and explanation for request(s)

Proposed start date: \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

1. This form must be signed and dated by the property owner to be accepted by the ARC.
2. Schedule an appointment with any ARC/ACC member. Find contact information on [www.lantanaridgepoa.net](http://www.lantanaridgepoa.net) (ARC reference on Home Page.) or email to [info@camanagers.com](mailto:info@camanagers.com).
3. Bring all required documents and information to the scheduled appointment.
4. Mail construction deposit and plan review fee to:

**Lantana Ridge POA  
Attn: ARC Review  
P.O. Box 92649  
Austin, TX 78709**

**Lantana Ridge POA**

Property Owner \_\_\_\_\_

Address \_\_\_\_\_ Unit # \_\_\_\_\_ Lot # \_\_\_\_\_

Date of lot purchase \_\_\_\_\_

Attachments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*At the discretion of the ARC, the amount of the construction deposit required may be increased.

***For ARC Use Only:***

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Approved:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disapproved for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lantana Ridge POA

\_\_\_\_\_  
ARC Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
ARC Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
ARC Member

\_\_\_\_\_  
Date

Architectural Control Committee member assigned:

----- Phone ----- Email -----